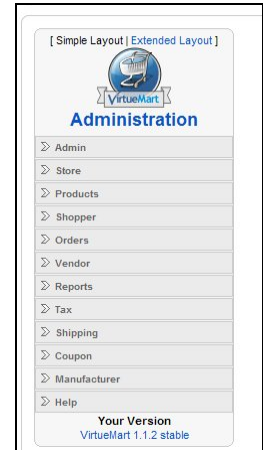


## Tutorial: VirtueMart 1.1 - Add a Product

**Log in** to your shopping cart software

Using the left hand 'Administration' menu select **Products**, then choose **Add a Product**.



You will be taken to the **New Product Menu** (Title is in blue at the top of the window)  
Add details in the fields as follows:

### Publish

Tick showing means product will be shown on website.  
Handy if you want to sell the same product again later, you don't need to delete it when sold, just un-tick it.

### SKU

Your item reference number

### Name

Title of Product

### Categories

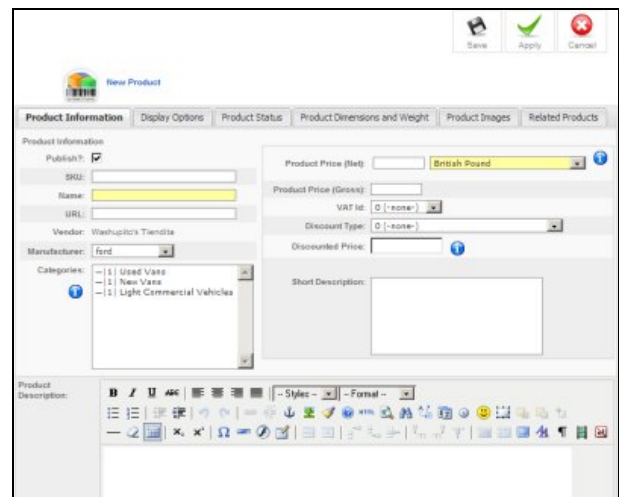
Select the category **Product Price**  
Make sure your currency is correct

### Short Description

This description will be shown on the multi-item catalogue page

### Product Description

This will be shown on the Product item page, therefore it is a good idea to repeat text in the Short Description as well as adding more details



Select the **Product Status Tab**

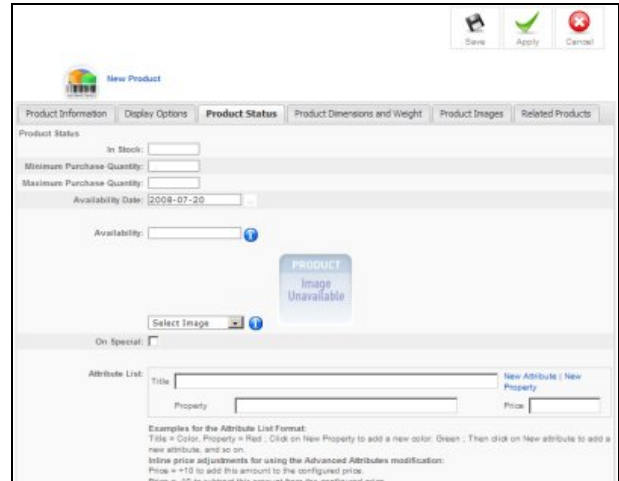
**In Stock**

You can put a value for amount in stock

**Attributes**

For adding Size, Colour etc.  
eg Attribute Title = Colour then the Property would = Blue.

Add new Property for each colour, eg white, yellow, red

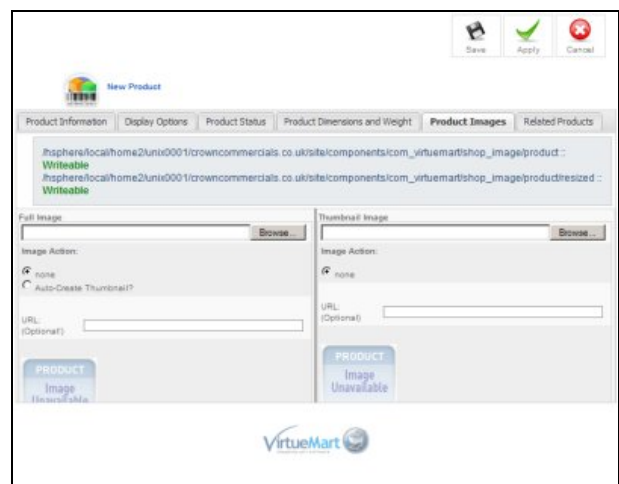


Select the **Product Images tab**

Make sure **Auto-Create Thumbnail** is selected

Upload an image from your computer by clicking the **Browse** button (in the left-hand pane) to open a file menu. Select the file you want to upload, this will enter the path of the file in the Full Image box

Click **Save** (top of the window)



You will be given a confirmation message if your listing has gone OK where you can check your listing

